SUMMER CAMP
DIRECTOR OF FIRST AID
JOB DESCRIPTION

FOR YOUTH DEVELOPMENT
FOR HEATHY LIVING
FOR SOCIAL RESPONSIBILITY

GENERAL FUNCTION

The Director of First Aid will oversee all aspects of operating the First Aid Room at Day Camp. The Director of First Aid is responsible for the well-being and safety of each child in the Day Camp Program.

QUALIFICATIONS

1. Must be at least 21 years old.
2. Must have the appropriate certifications:
    - American Red Cross Standard First Aid Training or equivalent
    - American Red Cross CPR for the Professional Rescuer or equivalent
    - Appropriate Administration of Medication Certificate

RESPONSIBILITIES

1. The Director of First Aid will report directly to the Camp Director.
2. The Director of First Aid will be involved in ordering and organizing medical supplies.
3. The Director of First Aid will be responsible for the Camp paperwork as it pertains to the State of CT License, which will include, but is not limited to the following.
    a. Following the Camp Doctor's Standing Orders/Emergency Procedures
    b. Logging each campers treated injury in the Camp Medical Log.
    c. The dispensation of the appropriate Medication to any camper who's Medical Health Record has been properly filled out.
    d. Review all Health Records for all campers and staff.
4. Discuss any concerns or medical issues with Camp Director and appropriate staff.