

2022 SUMMER CAMP REFUND POLICY

- A participant canceling before May 1st will receive an online system credit or refund check* less a \$20 per week cancelling fee.
- A participant canceling after May 1st will receive an online system credit or refund check* less a 20% per week cancelling fee.
- **No refunds will be given after June 3rd.**

*All check requests will be processed with an additional \$20 check fee.

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|---------------------------------|--|
| Participant Name: | Online System Credit OR Refund Check* |
| Reason for Request: | Refund Check Payable to: |
| Camp & Sessions Registered for: | Street Address: |
| Date Paid: | City/State/Zip Code: |
| Amount Paid: | |
| Applicant Signature: | Applicant Phone: |
| Request Submission Date: | Applicant Email: |

Director Use Only

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|---------------------|------------------|--------------------|---------------|
| Approved: YES or NO | | Director Signature | |
| Amount Paid: | Prorated Amount: | Processing Fee: | Total Refund: |

Administrator Use Only

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|------------------------|-------------------|------------------------------------|--|
| VPO Signature: | Notes: | | |
| Transaction Cancelled: | Refund Processed: | Refund Check Approved: Check #: | |