

2023 SUMMER CAMP REFUND POLICY

- A participant canceling before May 1st will receive an online system credit or refund check* less a \$20 per week cancelling fee.
- A participant canceling after May 1st will receive an online system credit or refund check* less a 20% per week cancelling fee.
- **No refunds will be given after June 3rd.**

*All check requests will be processed with an additional \$20 check fee.

Participant Name:	Online System Credit OR Refund Check*
Reason for Request:	Refund Check Payable to:
Camp & Sessions Registered for:	Street Address:
Date Paid:	City/State/Zip Code:
Amount Paid:	
Applicant Signature:	Applicant Phone:
Request Submission Date:	Applicant Email:

Director Use Only

Approved: YES or NO		Director Signature	
Amount Paid:	Prorated Amount:	Processing Fee:	Total Refund:

Administrator Use Only

VPO Signature:	Notes:		
Transaction Cancelled:	Refund Processed:	Refund Check Approved: Check #:	